

Stock Sale Organizer
 Taxpayer Name: _____

What to Bring to Your Interview

Use this organizer to gather information needed to accurately report the sale of stocks of bonds during the year. Please bring the following information to your tax interview:

- **Year-end tax statements** (if you received them) showing stock sales and cost-basis information. (If your broker did not provide you with a year-end statement, or if the information on your year-end statement is incomplete, you should contact your broker to request the information)

Brokerage company name and account number	I have received a 1099B for this account	I have a year-end statement for this account	Cost-Basis information is included on my year-end statement
	Y / N	Y / N	Y / N
	Y / N	Y / N	Y / N
	Y / N	Y / N	Y / N
	Y / N	Y / N	Y / N
	Y / N	Y / N	Y / N
	Y / N	Y / N	Y / N

If you manage your own investment and do not use a brokerage firm, please provide us with the following information for all stock sales you made during the year:

(If you reinvested dividend income, be sure to include reinvested dividends in your cost basis)

Description of stock sold	Purchase Date	Purchase Price	Sales Date	Sales Price

If you **acquired your stock through inheritance** special rules apply to calculating cost basis. To assist us with calculating cost basis, we will need you to provide the following information relating to the sale of inherited stock.

Did you sell stock you acquired through inheritances? Y / N				
<i>If yes, please provide the following information for all inherited stock you sold.</i>				
Description of stock sold	Date of death	Valuation by estate (if any)	Sales Date	Sales Price

Sale of Stock Received in a Divorce

If you acquired stock in a divorce that was originally acquired by your former spouse, your basis in the stock is generally the same as your spouse's basis.

Did you sell stock you acquired through divorce Y / N
If yes, do your brokerage statements show your cost basis in the stock sold? Y / N
(If your brokerage statements do not show your cost basis, we will need you to provide the following information for all stock sold.)

Description of stock sold	Original Purchase Date	Original Purchase Price	Sales Date	Sales Price

Sale of Stock Received as a Gift

Your basis in stock received as a gift is the lesser of the donor's basis or the fair market value of the stock on the date you acquired it. If gift tax was paid on the transfer of stock to you, that will affect your basis as well.

Did you sell stock you received as a gift? Y / N
If yes, we need you to provide the following information for any gifted stock you sold during the year.

Description of stock sold	Purchase Date	Purchase Price	Sales Date	Sales Price